

**Application Cover Letter**

(On the Official Letter Head of the Applicant)

Date:

Chairman

National Transport Commission

241, Park Road

Colombo 05

**Sub: Registration of GPS Installation for Inter-Provincial Passenger Transport Buses**

Sir,

We have reviewed and fully understood the requirements of the process for “Registration of GPS Installation for Inter-Provincial Passenger Transport Buses-Year 2018” and are submitting our Application for registration of the following GPS Device(s) being supplied by us together with the required details and other information as per the Registration Process documents:

GPS Device Model Number(s)	
Manufactured By	
Manufactured at (address of manufacturing facility)	

In relation to our Application, you may also note the following:

1. Our Application is unconditional.
2. All information provided in the Application is true and correct.
3. We hereby declare that the GPS Device(s) installation being submitted for registration complies with the specifications as set out in the Registration Process document.
4. We shall make available to NTC any additional information that they may find necessary or require to clarify, supplement or authenticate the Application.

5. We acknowledge the right of NTC to reject our Application without assigning any reason.
6. We understand that you may cancel the Registration Process at any time and that you are not bound to accept any Application that you may receive without incurring any liability to the Applicants.
7. We agree to keep and confirm that our Application is valid up to minimum Thirty (30) days from the date of submission of Application.

Sincerely,

[Name and Designation of the Authorized Signatory]

[Signature of the Authorized Signatory]

[Contact address including phone, fax and E-mail]