

# NATIONAL TRANSPORT COMMISSION

CONSTRUCTION OF PROTECTIVE FENCE FOR BUS TERMIAL AT BASTIYAN MAWATHA

## BIDDING DOCUMENT

(SBD 03)  
(VOLUME I & II)

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**Employer:**  
Chairman,  
National Transport Commission,  
241, Park road, Colombo 05

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**Please refer ICTAD Publication No. ICTAD/SBD/03 Standard Bidding Document for Procurement of Works, Minor Works, Second edition - January 2007, published by the Institute for Construction Training and Development (ICTAD) for Volume 1 for above documents.**

This publication will not be issued with the Bidding Document.

Instructions to Bidders shall be read in conjunction with the Schedule provided under Section 5 of the Bidding Document (VOL -II)

Conditions of contract shall be read in conjunction with the Schedule provided under Section 5 of the Bidding Document (VOL -II)

# **VOLUME -II**

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## **INVITATION FOR BIDS**

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# INVITATION FOR BIDS

NATIONAL TRANSPORT COMMISSION

## CONSTRUCTION OF PROTECTIVE FENCE FOR BUS TERMIAL AT BASTIYAN MAWATHA

01. **The Chairman, Department Procurement Committee** on behalf of the **Chairman, National Transport Commission** now invites sealed bids from eligible and qualified bidders for construction of protective fence described below.

The Works consist of Excavation, Rebar with Concrete Work, GI Work, Chain link fence etc.

The Construction Period is 60 days.

02. Bidding will be conducted through National Competitive Bidding Procedure.

03. To be eligible for contract award, the successful Bidder **shall not have been blacklisted and shall have the ICTAD registration as a main Contractor for Building works under the category of C8 & C7**

04. Qualification requirements to qualify for contract award include the followings;

{i} Completion of at least one project of as the main contractor of a similar work over last 7 years.

{ii} Minimum amount of liquid assets and/or credit facilities net of other contractual commitments shall be Sri Lankan **Rs.02 Million**.

05. Interested bidders may obtain further information from **Transport Engineer, National Transport Commission(T.P. 0766708343)**, and inspect the bidding documents at the address given below given below from **9.00 hrs to 16.00 hrs** hours.

06. If you are interested you can collect the Bid Documents at procurement section of the National Transport Commission from **10.00 to 2.00pm** (week days) till **11<sup>th</sup> July 2024** at free of charges or please visit NTC website [www.ntc.gov.lk](http://www.ntc.gov.lk) (Tenders) to download the relevant Bidding Document.

07. Bids shall be delivered in duplicate to the address below on or before **14.00 hrs. on 12<sup>th</sup> July 2024** Late Bids will be rejected. Bids will be opened soon after closing, in the presence of the bidders' representatives who choose to attend.

08. All Bids shall be accompanied by a Bid Security of **Rs.34,000.00** valid up to **30<sup>th</sup> September, 2024**

**The Chairman**  
**National Transport Commission**  
241, Park Road,  
Colombo 05.

# **(VOLUME – II)**

## **SECTION 4**

### **FORM OF BID AND QUALIFICATION INFORMATION**

## **FORM OF BID**



**FORM OF BID**

**NAME OF CONTRACT: Construction of Protective Fence**

**The Chairman  
National Transport Commission**

1. Having examined the Standard Bidding Document – Procurement of Works – Minor Contracts (ICTAD/SBD/03 – Second Edition, January 2007) Conditions of Contract, Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the Conditions of Contract, Specifications, Drawings, and Bills of Quantities and Addenda for the sum of Sri Lankan Rupees.....  
.....+VAT(SLR.....+  
VAT), or such other sums as may be ascertained in accordance with the said Conditions. (VAT payment is SLR.....)
2. We acknowledge that the contract data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the schedules, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We agree to abide by this Bid for the period of **77 calendar days** from the date fixed for receiving or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed, this Bid together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this .....day of .....2023 in the capacity of .....duly authorized to sign tenders for and on behalf of..... **(IN BLOCK CAPITALS)**

Name : .....  
Designation : .....  
Address : .....  
Signature : .....

**Witness**

Name : .....	Name : .....
Designation: .....	Designation:.....
Address : .....	Address.....
Signature : .....	Signature.....

## FORM OF AGREEMENT

**This AGREEMENT** made the ..... [day] of ..... [month] 200 ..... [year], between ..... [name and address of Employer] (hereinafter called and referred to as “the Employer”), of the one part, and ..... [name and address of Contractor] (hereinafter called and referred to as “the Contractor”), of the other part:

**WHERE** as the Employer desires that the Contractor execute ..... [name and identification no of Contract] ( hereinafter called and referred to as “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

**The Employer and the Contractor agree as follows::**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

**In Witness** whereof the parties hereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....  
**Authorized signature of Contractor**

.....  
**Authorized signature of Employer**

COMMON SEAL

COMMON SEAL

In the presence of:  
Witnesses :

1. Name and NIC No. ....  
Signature .....  
Address .....
2. Name and NIC No. ....  
Signature .....  
Address .....

## **QUALIFICATION INFORMATION**

## Qualification information

(To be completed and submitted by the Bidder, with the Bid)

<b>ICTAD Registration</b>	
Registration number	(attached copies of relevant pages from the registration book)
Grade	
Specialty	
Expiry Date	
<b>Black listed Contractors</b>	
Have you been declared as a defaulted contractor by NPA or any other agency? (Yes/No)	
IF yes provide details	
<b>VAT Registration Number</b>	
<b>Construction Program</b>	(attach as annex)
<b>Legal Status</b>	(attach relevant status copies, as annex)
<b>Qualification and experience of key staff</b>	
<b>List Other Information required</b>	

Signature of Bidder : .....

**(VOLUME – II)**

**SECTION 5**

**SCHEDULE**

## SCHEDULE

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is:	Name : <b>Chairman, National Transport Commission Road,Colombo 05.</b>
	1.1.10	Engineer is :	Name : <b>Transport Engineer</b> Address : <b>National Transport Commission 241,Park Road,Colombo 05.</b>
	1.1.21	Summary of Works	The Works consist of <b>Excavation, Rebar with Concrete Work, GI Work, Chain link fence etc.</b>  Located at <b>National Transport Commission ,241,Park road, Colombo 05</b>  Contract Name: <b>Construction of Protective Fence</b>  Contact Number : 0766708343
2.	1.1.14	Intended Completion Date	Intended Completion Date is 60days from the Start Date
		Source of Funds	The source of funds is Government of Sri Lanka (GOSL)

ITB Clause	Conditions of Contract Clause	Item	Data
3.		Eligibility	The requirement is ; Specialty :Building Grade :CIDA grade C8 & C7
12.		Documents of the Bid	Documentary evidence to prove relevant experience &Financial capability
15.		Period of validity of Bid	The bid shall be valid 77 days from the date of bid opening
16.		Bid Security	Bid shall include a Bid Security : <ul style="list-style-type: none"> <li>• for an amount Rs. <b>34,000.00</b></li> <li>• Issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in Section 9, Standard Forms.</li> <li>• remain valid 105 days from bid opening</li> </ul>
31.	4.4	Performance Security	Amount of Performance Security required is 5% of the Initial Contract Price.  The form acceptable is Specify Unconditional Guarantee.

<b>ITB Clause</b>	<b>Conditions of Contract Clause</b>	<b>Item</b>	<b>Data</b>
	<b>6.4</b>	Late Completion	The amount to be paid is 0.05% of Initial Contract Price per Day, subject to maximum of 5% of Initial Contract Price.
	<b>8.1</b>	Notification of Defects	The period for Defect Notification is 90 Days from Taking Over.
	<b>10.3</b>	Retention	The amount of retention is 10% of certified work done.  The maximum amount of retention is 5% of Initial Contract Price.
	<b>10.12</b>	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	<b>13.1 (c)</b>	Insurance, third party	Minimum amount for third party insurance is Rs. 500,000.00
	<b>13.1</b>	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rs.500,000.00
33.	<b>1.1.11</b>	Adjudicator	The adjudicator proposed by the Employer is person appointed by CIDA  <i>Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.</i>



# **(VOLUME – II)**

## **SECTION – 6**

### **SPECIFICATIONS**

## GENERAL SPECIFICATIONS

1. Specifications for Building works - Volume I - ICTAD Publication No. SCA/4 /I  
**3<sup>rd</sup> Edition (Revised ) – 2004 July**

**(VOLUME – II)**

**SECTION – 7**

**BILLS OF QUANTITIES**

**(VOLUME – II)**

**SECTION – 8**

**STANDARD FORMS – BID  
BID SECURITY**

## **STANDARD FORMS (BID)**

Standard Forms (Bid) applicable to this contract are those given in Section 9 of the Standard Bidding Document for Procurement of Works, Minor Works, ICTAD Publication No. ICTAD/SBD/03, January 2007, published by the Institute for Construction Training and Development (ICTAD).

This publication will not be issued with the Bidding Document.

Standard Forms (Bid) shall be read in conjunction with the Schedule provided under Section 5 of the Bidding Document (VOL -II)

## FORM OF BID SECURITY

*[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]*  
----- *[insert*  
*issuing agency's name, and address of issuing branch or office]*

**Beneficiary:** -----  
*[insert (by PE) name and address of Employer]*

**Date:** ----- *[insert (by issuing agency) date]*

**BID GUARANTEE No.:** ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by*  
*issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid  
dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of  
*[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid  
Guarantee.

At the request of the bidder, we ----- *[insert*  
*name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in  
total an amount of ----- *[insert amount in figures]* -----  
*[insert amount in words]*) upon receipt by us of your first demand in writing accompanied by a  
written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions,  
because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to  
Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid  
validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses  
to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of  
the Contract signed by the bidder and of the performance security issued to you by the bidder; or  
(b) if the bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the  
performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office  
on or before that date.

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*[signature(s) of authorized representative(s)]*

## **CHECK LIST**

## Check List for Bidders

Bidders are advised to fill the following table			
ITEM	ITB Clause	YES (tick)	REFERENCE
<b>Form of Bid</b>			
Addres to the <b>Employer ?</b>	18		
Completed	18		
Signed ?	18		
<b>Bid Security Declaration Form (If required)</b>			
Properly Filled and signed	16		
<b>Bid Security (If Required)</b>			
Addres to the <b>Employer ?</b>	16		
Format as required ?	16		
Issuing Agency as specified ?	16		
Amount as requested ?	16		
Validity <b>28 days beyond</b> the validity of Bid ?	16		
<b>Qualification Information</b>			
All relevant information completed ?	4		
Signed ?	4		
<b>Addendum</b>			
Contents of the addendum (If any) taken in to account?	10		
<b>Bid Package</b>			
All the documents given in ITB clause 12 encloused in the original and copy?	12		
ITB Clause 19 followed before sealing the Bid Package?	19		